



# Adults Language Course

## Registration form

### 1. Personal Information

Name of the student (Mr / Ms / Mrs)								_____							
Address :						Date of Birth		_____							
City		Post Code		Country		Nationality		_____							
Email						First Language		_____							
Mobile				Home				_____							

### 2. Please tick the course(s) you are interested in

- |                                  |                                     |   |
|----------------------------------|-------------------------------------|---|
| <input type="checkbox"/> English | <input type="checkbox"/> Portuguese | <input type="checkbox"/> Japanese         |
| <input type="checkbox"/> French  | <input type="checkbox"/> Italian    | <input type="checkbox"/> Korean           |
| <input type="checkbox"/> German  | <input type="checkbox"/> Russian    | <input type="checkbox"/> Chinese Mandarin |
| <input type="checkbox"/> Spanish | <input type="checkbox"/> Arabic     | <input type="checkbox"/> Hebrew           |

Other (please specify): \_\_\_\_\_

### Exams & Certifications

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> English / IELTS          | <input type="checkbox"/> French / DELF | <input type="checkbox"/> German / Goethe Zertifikat |
| <input type="checkbox"/> English / First (FCE)    | <input type="checkbox"/> French / DALF | <input type="checkbox"/> Spanish / DELE             |
| <input type="checkbox"/> English / Advanced (CAE) | <input type="checkbox"/> French / fide |   |

### 3. Your language level

Please select your language level (see [www.bell-school.com/LanguageLevel](http://www.bell-school.com/LanguageLevel) for more details):

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> A1 Beginner          | <input type="checkbox"/> B1 Intermediate       | <input type="checkbox"/> C2 Proficient                                     |
| <input type="checkbox"/> A2 Elementary        | <input type="checkbox"/> B2 Upper Intermediate | <i>(If you are unsure about your level, please contact us for advice.)</i> |
| <input type="checkbox"/> A2+ Pre-Intermediate | <input type="checkbox"/> C1 Advanced           |  |

### 4. Please tick the preferred format of studies

- Private class  
 Semi-Private  
 Group Lessons

### 5. Preferred method of delivery

- Face-to-Face  
 Blended Learning  
 Online Learning

### 6. How did you get to know us?

- |   |  |
|---|--|
| <input type="checkbox"/> Family / Friend              | <input type="checkbox"/> School / Teacher                        |
| <input type="checkbox"/> Newspaper ads/Magazines      | <input type="checkbox"/> Bell email                              |
| <input type="checkbox"/> Events                       | <input type="checkbox"/> ETO (please indicate the name of agent) |
| <input type="checkbox"/> Outdoor advertising          | <input type="checkbox"/> Social Media                            |
| <input type="checkbox"/> Online Search / Bell Website | Other please specify: _____                                      |

### 7. Mailing list

Bell Switzerland, would love to keep in touch with you by post, email or phone with offers, news and information on our products and services. All information provided above is strictly confidential and will be used solely for school purposes. The only way in which we can contact you is with your explicit consent, so to join our mailing list, please tick the box. You can unsubscribe at any time by emailing [info@bell-school.ch](mailto:info@bell-school.ch).

Yes, I'd like to receive information about Bell's products and services by:  Email  Phone  Post

Date : .....

Signature : .....



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### Conditions d'inscription

1. Toutes les sessions doivent être payées au moins deux semaines avant le début de la session.
2. L'inscription se fait pour la session complète.
3. Toute annulation doit être formulée par écrit à l'administration de l'école au plus tard 14 jours avant le début de la semaine.
4. L'écolage n'est pas remboursé en cas d'absence.
5. Bell se réserve le droit d'annuler un cours en cas d'insuffisance d'inscriptions. Les horaires peuvent également être modifiés si nécessaire.
6. Conditions relatives à la protection de vos données :
  - En vous inscrivant chez Bell Switzerland SA, vous autorisez la collecte et l'utilisation des informations personnelles relatives à l'étudiant ou vous-même au sein de Bell uniquement.
  - Bell partagera vos informations personnelles uniquement à des organismes de tierce partie dans le cadre de contrats pour des services spécifiques requérant ces informations pour honorer leurs fonctions dans l'intérêt de Bell. (i.e. plateformes éducatives, centre d'examen)
  - Bell fournira vos informations à tout organisme gouvernemental Suisse si demandées. Nous ne fournirons aucune information personnelle à aucun autre organisme tiers.
  - Tous les détails relatifs à notre politique de protection des données sont disponibles sur notre site web : [www.bellenglish.com/legal-notices/](http://www.bellenglish.com/legal-notices/)

### Conditions

1. All sessions must be paid two weeks in advance.
2. The enrolment is for the whole session.
3. All cancellations must be provided in writing to the Bell office at least 14 days before the start of the session.
4. Absences are non-refundable.
5. Bell reserves the right to cancel a course due to insufficient enrolment. Similarly, times may also be modified if necessary.
6. Conditions related to our Data Protection Policy :
  - In enrolling with Bell Switzerland SA (Bell), you are agreeing to the storage and use of any student or personal information you provide for Bell's purposes only.
  - Bell will only share your personal details with third party providers who are contracted to provide a specific service on behalf of Bell and require the information to perform their function (eg student platforms, examination centres).
  - Bell will pass on your details to Swiss government agencies if requested by them to do so. We will not pass any personal details on to any other third party or organisation.
  - You can find details of the Bell Data Protection Policy at [www.bellenglish.com/legal-notices/](http://www.bellenglish.com/legal-notices/)